

The Tamil Nadu Dr. M.G.R. Medical University, Chennai

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INSTRUCTIONS TO THE EXAMINER

- 1. The marks to be awarded based on the Answer keys available on the screen.
- 2. The Paper Evaluator should enter **0** on the marks entry column for a question if the candidate has
 - Written wrong answers
 - Irrelevant answers
- 3. The Paper Evaluator to select NA for a question if the candidate has not attended a particular question.
- 4. Boxes pertaining to the questions should not be left blank. Some description should be there.
- 5. The Examiners are requested to be doubly careful before submitting the marks.
- 6. The Paper Evaluators are fully responsible for legal issues arising in the valuation of paper as directed by the court.
- 7. The Examiner will be held responsible for any incorrect entries.
- 8. The Examiner is to confirm whether marks are awarded to all the answers given in tabular column (III) written by the candidate.

ADDITIONAL INSTRUCTIONS TO THE CHIEF SUPERINTENDENT

- 1. If the printed Register number does not match with the candidate's Register number, the printed Register number should be struck out and the same should be Informed to the University.
- 2. The Chief Superintendent has to check whether the tabular column (III) is filled by the candidate with the page number of the written answer and also check whether the question numbers and answers are written within the borderline.
- 3. Additional booklet should not be given to the candidates. If two booklets issued, then that paper will not be evaluated.
- 4. The Chief Superintendent is instructed to stitch a ribbon band according to the courses on top of the cloth cover of the answer sheet bundles. The colours allotted for the courses is available in the University Website and to be sent accordingly.

INSTRUCTIONS TO THE CANDIDATE

- 1. Kindly check whether your Register number, subject code etc. are printed correctly on the Answer Booklet. If not, please contact the Chief Superintendent.
- 2. Write your Register Number Subject Code etc., in the Column specified. Register Number should not be written anywhere else in the answer book.

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Illustration for Writing Numerals.

- 3. You are prohibited from writing your name in any part of the answer book, including the Bar Coded sheet.
- 4. Verify the given question paper of subject, Regulation, title etc. before answering.
- 5. Use both sides of the paper for answering questions.
- 6. Additional sheets are incorporated in the Answer Booklet. Additional booklet should not be used.
- 7. Possession of any incriminating written / printed / xerox material, calculator, cell phone or any other electronic devices are totally prohibited.
- 8. Malpractice of any nature is punishable as per University Statutes.
- 9. Write the answers according to the order in the question paper.
- 10. Write the page number of the written answer in the Tabulator column (III) provided for the candidate.
- 11. You have to write the question numbers and answers within the borderline only.